

TOWN OF NEWINGTON  
WEST MEADOW CEMETERY EXPANSION PROJECT BUILDING COMMITTEE

SPECIAL MEETING MINUTES

January 12, 2009

TOWN HALL CONFERENCE ROOM 1

- I. Call to Order – Chairperson Cohen called the meeting to order at 4:00 pm
- II. Roll Call – Members present: Myra Cohen, Kris Nasinnyk, Don Woods, Diana Kurz, and Norm LeBrun. Others present: Dennis Bonitsky, Supervisor of Parks, Grounds and Cemeteries (ret.); and Jeff Baron, Dir. of Administrative Services.
- III. Public Participation - None
- IV. Approval of previous meeting minutes – Ms. Nasinnyk made a motion that the minutes of the January 5, 2009 meeting be approved as presented. Second by Mr. Woods. The motion passed unanimously.
- V. Discuss and take action on final plans, specifications and project budget – Revised construction cost estimates had been received from BSC, along with the revised project budget figures from Mr. Baron. Both had been distributed to Committee members prior to the meeting. The construction cost estimate, excluding alternate items but including contingency, totals \$424,820. With the Alternate items, the construction costs are estimated to be \$617,705. The project budget, excluding alternates, shows revenues of \$525,000 and anticipated expenditures of \$474,920. The bid documents are to reflect three add alternates: 1.) the Committal Area with niches and walks in the Veteran's area, 2.) additional niches and walks on the opposite (west) side of the addition, and 3.) the Veteran's pillars. Mr. Baron notified the Committee that Mr. Stalis was no longer with BSC, and that Dave Crispin of their Boston office had contacted the Town to apologize for not being available to attend the meeting and to provide notification that he would be the Project Manager for BSC from this point forward. Mr. Woods made a motion that the West Meadow Expansion Project Building Committee accepts the final plans and specifications as prepared and presented by BSC Group, and also the project budget as presented, and refers them to the Newington Town Council for

approval and authorization to put this project out to bid. Second by Ms. Kurz. The motion passed unanimously.

- VI. Any Other Business Pertinent to the Committee – The Committee thanked Mr. Bonitsky for agreeing to stay on past his recent retirement to assist the Committee on this project. It was agreed by consensus that the February meeting would be cancelled. It is anticipated that the bid results would be reviewed by the Committee on or before the regularly scheduled March meeting.
- VII. Public Participation – None.
- VIII. Adjournment – the meeting adjourned at 4:10 pm.

Respectfully submitted,

*Jeff Baron*

Jeff Baron  
Director of Administrative Services